

BOOTH #

DATE RCVD:

DEPOSIT:

DATE:

BAL/INVOICE#

PIF DATE:

WORKER LIST
YES
NO

**Amish Country
Spring Home & Garden Show
FEBRUARY 29TH, MARCH 1ST-2ND 2024
Mt. Hope Event Center, Millersburg Ohio**

JW PROMOTIONS HEREBY LEASES TO:

***EXHIBITOR:** _____

******(For advertising listing and clerical purposes please include DBA's.)

***ADDRESS:** _____ **CITY** _____ **STATE** _____ **ZIP** _____

***PHONE:** _____ **FAX** _____ **CELL** _____

***PRODUCT INFORMATION** _____

***EMAIL ADDRESS:** _____

Booth space is available for the "Amish Country Spring Home & Garden Show February 29th, March 1st-2nd, 2024 located at the Mt Hope Event Center 8076 St. Rt. 241 Millersburg Ohio 44654, for the purpose of exhibiting, demonstrating and otherwise advertising their name and product. JW Promotions will assign the location of the booth spaces after the representatives of JW Promotions receive payment for the booth rental and have approved the contract.

____ (PLEASE INITIAL) For, and in consideration of the lease space, the above named Exhibitor does hereby agree to pay to the order of JW Promotions, the sum specified below which covers rental and advertising of the "Amish Country Spring Home & Garden Show" for the duration of the show. The type of advertising will be chosen at the sole discretion of JW Promotions. The advertising will be reasonable in nature, and is intended to maximize the shows exposure through various types of media: Radio, Newspaper Banners & Flyers. I agree that no booth tear down will started before 5pm Saturday March 2nd, 2024 unless approved by a representative of JW Promotions. I am authorized on behalf of the company I represent, to release JW Promotions and it's officers, agents and employees from any liability such as bodily injury, property damage (including merchandise and equipment), personal injury, and medical payments that may occur while represented company and its employees are occupying any of the Mt. Hope Event Center premises; which may be caused from natural disasters or manmade such as fire, theft, flooding, etc. these liabilities and disasters listed here are not all inclusive; therefore any incident that occurs will be deemed as included under this agreement; thereby releasing JW Promotions, James J Witzky, Mary T Witzky or the Mt. Hope Event Center of any responsibility.

____ (PLEASE INITIAL) Exhibitor must carry liability insurance protection, and Exhibitor must provide a certificate of such to JW Promotions along with a signed contract and payment for booth space. JW Promotions will not be liable to Exhibitor, Exhibitor's employees, agents, or visitors or to any other person whomsoever for any injury or damage to property at or about the premises caused by the negligence or misconduct of Exhibitor, its agents, servants, or employees. Exhibitor agrees to indemnify JW Promotions and hold them harmless from any loss, expense or claim arising out of such damage or injury.

Booth Rental Fees include advertising, pipe and drape and electricity and WIFI. Table and Chairs will be available for rent 8" Table \$15 and Chairs \$3 each for the duration of the event. Please indicate your need on page 2 of this document. There is a \$75 charge to have signage hung. Table covers are the responsibility of the exhibitor. Until signed by a representative of JW Promotions, this application only constitutes as an application for the Exhibition at the show listed above.

NO EXHIBITOR WILL BE "ASSIGNED" A BOOTH SPACE UNTIL ALL FEES ARE PAID IN FULL! A DEPOSIT ONLY "RESERVES" YOUR SPACE PAYMENT IN FULL ASSURES "ASSIGNMENT" OF SPACE. ALL RENTAL FEES ARE NON-REFUNDABLE 30 DAYS PRIOR TO THE SHOW.

____ (PLEASE INITIAL) I ALSO ACKNOWLEDGE THAT IN THE EVENT THE STATE OR LOCAL HEALTH DEPARTMENT ISSUES A "STAY AT HOME" ORDER, OR MANDATES THE CLOSURE OF CERTAIN PROGRAMS AND/OR FACILITIES, PARTICIPANT(S) WILL BE ENTITLED TO A PARTIAL CREDIT AT THE DISCRETION OF JW PROMOTIONS. REFUNDS WILL NOT BE ISSUED!

____ (PLEASE INTIAL) EACH EXHIBITOR WILL RECEIVE 4 EXHIBITOR PASSES PER DAY. A NUMBER OF DAILY WORKERS MUST BE IN NO LATER THAN FEBRUARY 1st. 2024. THESE PASSES ARE FOR WORKERS ONLY, DISCOUNTED TICKETS CAN BE PURCHASED FOR FAMILY MEMBERS IN ADVANCE @ \$5.00 EACH.

SET UP: MONDAY FEBRUARY 26th 8AM - 5PM, TUESDAY FEBRUARY 27th 8AM-5PM, WEDNESDAY FEBRUARY 28th, 8AM-6PM, THURSDAY MARCH 1st, 7AM-11AM. ALL EXHIBITS MUST BE UP AND READY TO GO BY 11:30.

____ (PLEASE INTIAL) TEAR DOWN SATURDAY FROM 5-10PM AND Sunday MARCH 3RD 8AM-NOON. ALL EXHIBITS MUST BE OUT BY SUNDAY MARCH 3RD @2pm.

NOTE: ANY EXHIBITOR NEEDING OVERHEAD DOORS OR ASSISTANCE WITH FORKLIFTS OR TOWMOTORS MUST BE IN THE BUILDING BY WEDNESDAY FEBRUARY 28TH, 2024 BY 2PM. NO EXCEPTIONS

SHOW HOURS: THURSDAY 12PM-8PM, FRIDAY 9AM-8PM, SATURDAY 9AM-5PM

- **Landscapers, Builders or anyone needing extra setup time please contact your Sales Representative to make arrangements. We will have a skid loader, scissor lift, tow motor and 2 wheel dollies available. Heavy Equipment must be operated by JW Promotions or The Mt. Hope Event Center Staff Only !**
- **LANDSCAPERS MUST LAY PLASTIC ON THE FLOOR AND PLEASE MAKE SURE YOU ARE USING REGULAR SAND ABSOLUTLEY NO POLY SAND**
- **USE ONLY DUCT BRAND TAPE FOR SECURING ANYTHING TO THE FLOOR.**

ELECTRICAL: (Extension Cords and power strips for individual booths are exhibitors responsibility.) Please indicate electrical requirements below:	
110	FREE
220	There will be an additional charge for this connection of \$75.00
Additional electrical needs:	
Sign Hanging: \$75.00	
TABLES \$15	CHAIRS \$3

A non-refundable deposit of 50% must accompany contract to guarantee a space is "reserved". Payment in full must be received by the date indicated below or no space will be assigned. All placements are made by postmark dates and paid in full status. Sign and return this form with your payment to JW Promotions, PO Box 208 Howard, Ohio 43028. All rental fees must be paid in full by January 15th, 2024.

CREDIT CARD TRANSACTIONS WILL BE CHARGED AN ADDITIONAL 2%. ALL BALANCES WILL BE RUN BY THE "PAY IN FULL DATE"

RETURNED CHECK FEE \$40.00

BOOTHS SOLD PER 10 X 10, \$600.00 per 10x10 NO EXCEPTIONS

INDICATE HOW MANY 10X10 SPACE'S

NUMBER OF 10 X 10 SPACES (CORNERS ARE ADDITIONAL) _____

CORNER ADDITIONAL \$200 _____

ADDITIONAL SERVICES _____

TOTAL _____

SPONSORSHIP PACKAGE \$4000.00 INCLUDES 10 X 20 BOOTH SPACE ADDITIONAL SPACE PRICED AS ABOVE.

Plan # _____ Date: _____ Sales Rep. _____
Business Name: _____
Authorized Signature: _____ Print Name _____
Billing Address for card statement: _____
Payment Method Company Checks Visa, Master Card # _____ exp. _____

JW Promotions, PO Box 208 Howard, Ohio 43028
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jody.witzky@yahoo.com